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## Sample Letter of Removal and Appointment

Date

Bank or Trust Company Name  
Trust Officer  
Street Address  
City, State ZIP

Re: John Doe and Jane Doe Family Trust  
Dated: May 20, 2007

Dear Trust Officer:

In accordance with the power granted to us under Article Seven of the above referenced trust we, by this letter, hereby remove the current Trustee and appoint Reliance Trust Company as Successor Trustee. The Reliance Trust Company has accepted its appointment as evidenced by the signature of its officer below.

We hereby acknowledge and confirm that this transfer will constitute a full and complete release and discharge of the current trustee.

We request that all of the assets, including cash, composing the said trust, the original Trust Agreement, and all other documentation be sent to Reliance Trust Company at the address below as expeditiously as possible. The assets should be delivered in accordance with the attached instructions. Please contact the Reliance Trust Company at the address below with any questions that you may have regarding this matter:

Reliance Trust Company  
1100 Abernathy Road  
500 Northpark Bldg., Suite 400  
Atlanta, GA 30328  
404-965-7200

Attn: Edward S. Linsley, Senior Vice President

Thank you.

Sincerely,

John Doe and Jane Doe

RELIANCE TRUST COMPANY has accepted appointment as Successor Trustee of the above referenced trust.

RELIANCE TRUST COMPANY

By: \_\_\_\_\_ Date: \_\_\_\_\_